



PITCHER PARTNERS

**Brighton and Districts
Helping Hand Association
for Intellectually Disabled
Inc.**

Financial report
For the year ended 30 June 2010

Pitcher Partners
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**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

COMMITTEES' REPORT

The committee members present their report together with the financial report of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. for the year ended 30 June 2010 and auditors report thereon.

Committee members names

The names of the committee members in office at any time during or since the end of the year are:

Mr R Fletcher

Miss B Fookes

Mr G Savage

Prof P Vulcan

Mr A Graham

Mr N Peatling

Mr A Loschiavo

Ms R Whitfield

Mr J May

Mr R Dalton (Appointed October 2009)

The committee members have been in office since the start of the year to the date of this report unless otherwise stated.

Results

The surplus of the association for the year amounted to \$2,451,799 (2009: \$752,575).

Significant changes in state of affairs

There were no significant changes in the association's state of affairs that occurred during the financial year, other than those referred to elsewhere in this report.

Principal activities

The principal activity of the association during the year was the provision of vocational training, occupational support and residential services for intellectually disabled persons.

No significant change in the nature of these activities occurred during the year.

BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.

COMMITTEES' REPORT

Signed in accordance with a resolution of the members of the committee.

Committee member: 
Mr R Fletcher

Committee member: 
Mr A Graham

Dated this 25th day of August 2010

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2010**

	Note	2010 \$	2009 \$
Health and community service grants	3	5,158,645	4,209,395
Other income	3	<u>3,720,445</u>	<u>2,205,302</u>
	3	<u>8,879,090</u>	<u>6,414,697</u>
Depreciation and amortisation expense	4	(220,172)	(211,163)
Employee benefits expense		(4,922,628)	(4,398,853)
Rent expense		(54,926)	(47,541)
Repairs and maintenance expense		(113,032)	(123,952)
Donations		(570)	(34,615)
Business undertaking costs		(98,595)	(123,757)
Insurance expense		(119,544)	(134,785)
Motor vehicle expenses		(109,675)	(91,068)
Grocery expenses		(141,815)	(104,886)
Other expenses		<u>(646,334)</u>	<u>(391,502)</u>
		<u>(6,427,291)</u>	<u>(5,662,122)</u>
Surplus from ordinary activities		<u>2,451,799</u>	<u>752,575</u>

The accompanying notes form part of these financial statements.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2010**

	Note	2010 \$	2009 \$
Current assets			
Cash and cash equivalents	5	4,858,225	3,901,548
Receivables	6	94,822	44,702
Inventories	7	29,444	26,662
Financial assets at fair value through profit and loss	8	1,951,742	1,893,900
Other assets	9	<u>280,259</u>	<u>29,672</u>
Total current assets		<u>7,214,492</u>	<u>5,896,484</u>
Non-current assets			
Property, plant and equipment	10	<u>6,616,310</u>	<u>5,302,580</u>
Total non-current assets		<u>6,616,310</u>	<u>5,302,580</u>
Total assets		<u>13,830,802</u>	<u>11,199,064</u>
Current liabilities			
Payables	11	538,760	418,186
Borrowings	14	23,217	-
Provisions	12	470,470	490,523
Other liabilities	13	<u>36,100</u>	<u>64,263</u>
Total current liabilities		<u>1,068,547</u>	<u>972,972</u>
Non-current liabilities			
Borrowings	14	80,427	-
Provisions	12	<u>31,297</u>	<u>27,360</u>
Total non-current liabilities		<u>111,724</u>	<u>27,360</u>
Total liabilities		<u>1,180,271</u>	<u>1,000,332</u>
Net assets		<u>12,650,531</u>	<u>10,198,732</u>
Members funds			
Accumulated surplus	15	<u>12,650,531</u>	<u>10,198,732</u>
Total members funds		<u>12,650,531</u>	<u>10,198,732</u>

The accompanying notes form part of these financial statements.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**STATEMENT OF CHANGES IN MEMBERS FUNDS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
Total equity		
Balance at beginning of the year	10,198,732	9,446,157
Movements in equity from:		
Retained earnings	<u>2,451,799</u>	<u>752,575</u>
Balance at the end of the year	<u>12,650,531</u>	<u>10,198,732</u>
Retained earnings		
Balance at beginning of the year	10,198,732	9,446,157
Surplus for the year	<u>2,451,799</u>	<u>752,575</u>
Total comprehensive income	<u>12,650,531</u>	<u>10,198,732</u>
Balance at the end of the year	<u>12,650,531</u>	<u>10,198,732</u>

The accompanying notes form part of these financial statements.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2010**

	Note	2010 \$	2009 \$
Cash flow from operating activities			
Receipts from operations		7,767,662	6,293,887
Payments to suppliers and employees		(6,984,193)	(5,311,332)
Interest received		<u>339,663</u>	<u>237,979</u>
Net cash provided by operating activities	16(b)	<u>1,123,132</u>	<u>1,220,534</u>
Cash flow from investing activities			
Proceeds from sale of other non current assets		959,017	-
Payment for property, plant and equipment		<u>(1,229,116)</u>	<u>(114,341)</u>
Net cash provided by / (used in) investing activities		<u>(270,099)</u>	<u>(114,341)</u>
Cash flow from financing activities			
Net movements in hire purchases		<u>103,644</u>	<u>-</u>
Net cash provided by financing activities		<u>103,644</u>	<u>-</u>
Reconciliation of cash			
Cash at beginning of the financial year		3,901,548	2,795,355
Net increase in cash held		<u>956,677</u>	<u>1,106,193</u>
Cash at end of financial year	16(a)	<u>4,858,225</u>	<u>3,901,548</u>

The accompanying notes form part of these financial statements.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board and the *Corporation Act 2001* and the requirements of the Associations Incorporation Act of Victoria.

The financial report was approved by the committee as at the date of the committees' report.

The financial report is for the entity Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. as an individual entity. Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. is an association incorporated and domiciled in Australia.

The following is a summary of the material accounting policies adopted by the association in the preparation and presentation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Basis of preparation of the financial report

Compliance with IFRS

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards. Compliance with Australian equivalents to International Financial Reporting Standards ensures compliance with International Financial Reporting Standards (IFRSs).

Historical Cost Convention

The financial report has been prepared under the historical cost convention, as modified by revaluations to fair value for certain classes of assets as described in the accounting policies.

(b) Revenue

Revenue from sale of goods is recognised upon the delivery of goods to customers.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Interest revenue is recognised when it becomes receivable on a proportional basis taking in to account the interest rates applicable to the financial assets.

Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

(c) Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a specific identification basis and include direct costs and appropriate overheads, if any.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(d) Fixed assets

Each class of plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and any accumulated impairment losses.

Plant and equipment

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by committee to ensure it is not in excess of the recoverable amount from those assets.

The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use.

Freehold land and buildings are carried at cost or at independent or committee members' valuation.

Class of fixed asset	Depreciation rates	Depreciation basis
Land and buildings at cost		
Buildings	3.75 - 15%	Diminishing value
Motor vehicles	22.5%	Diminishing value
Furniture, fixtures and fittings	13.5 - 40%	Diminishing value

Leases

Leases are classified at their inception as either operating or finance leases based on the economic substance of the agreement so as to reflect the risks and benefits incidental to ownership.

Operating leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduced the liability.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(e) Employee benefits

Liabilities arising in respect of wages and salaries, annual leave, sick leave and any other employee benefits expected to be settled within twelve months of the reporting date are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled. All other employee benefit liabilities are measured at the present value of the estimated future cash outflow to be made in respect of services provided by employees up to the reporting date.

Contributions are made by the Association to an employee superannuation fund which are recognised in the balance sheet as a liability, after deducting any contributions already paid and in the income statement as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payment is available.

(f) Impairment

Assets with an indefinite useful life are not amortised but are tested annually for impairment in accordance with AASB 136. Assets subject to annual depreciation or amortisation are reviewed for impairment whenever events or circumstances arise that indicate that the carrying amount of the asset may be impaired. An impairment loss is recognised where the carrying amount of the asset exceeds its recoverable amount. The recoverable amount of an asset is defined as the higher of its fair value less costs to sell and value in use.

(g) Comparatives

Where necessary, comparative information has been reclassified and repositioned for consistency with current year disclosures.

(h) Financial instruments

Classification

The association classifies its financial assets into the following categories: financial assets at fair value through profit and loss, loans and receivables, held-to-maturity investments, and available-for-sale financial assets. The classification depends on the purpose for which the instruments were acquired. Management determines the classification of its financial instruments at initial recognition and re-evaluates this designation at each reporting date.

Financial assets at fair value through profit or loss

Financial instruments, including investments in listed securities are carried at fair value through profit and loss. They are measured at their fair value at each reporting date and any increment or decrement in fair value from the prior period is recognised in the profit and loss of the current period.

Non-listed investments for which the fair value cannot be reliably measured, are carried at cost and tested for impairment.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 2: NEW ACCOUNTING STANDARDS AND INTERPRETATIONS

A number of accounting standards and interpretations have been issued at the reporting date but are not yet effective. The committee members have not yet assessed the impact of these standards or interpretations.

NOTE 3: REVENUE

Health and Community Service grants	5,158,645	4,209,395
Rendering of services	1,098,793	985,643
Unrealised profit/(loss) on investment	57,842	(58,180)
Donations	280,790	294,974
Interest income	339,663	237,979
Special Bequests and contribution revenue	1,208,481	669,750
Other revenue	<u>71,073</u>	<u>75,136</u>
	<u>8,215,287</u>	<u>6,414,697</u>
Other Income		
Profit on sale of non current assets	663,803	-
Total revenue	<u>8,879,090</u>	<u>6,414,697</u>

NOTE 4: SURPLUS FROM CONTINUING ACTIVITIES

Surplus has been determined after:

Expenses:		
Finance costs	9,190	-
Depreciation		
- buildings	84,664	80,522
- motor vehicles	59,453	63,286
- furniture and fittings	<u>76,055</u>	<u>67,355</u>
	220,172	211,163
Remuneration of auditors for:		
Auditor's remuneration - audit fees	10,500	9,000
Other services	<u>8,448</u>	<u>5,965</u>
	18,948	14,965
Employee benefits:		
Other employee benefits	4,922,628	4,398,853
Revenue and Net Gains:		
Net gain on disposal of non-current assets:		
Profit on sale of property, plant and equipment	663,803	-

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
NOTE 5: CASH AND CASH EQUIVALENTS		
Cash on hand	4,400	1,850
Cash at bank	110,350	1,050,254
Cash on deposit	<u>4,743,475</u>	<u>2,849,444</u>
	<u>4,858,225</u>	<u>3,901,548</u>
 NOTE 6: RECEIVABLES		
CURRENT		
Fees receivable	<u>94,822</u>	<u>44,702</u>
 NOTE 7: INVENTORIES		
CURRENT		
<i>At cost</i>		
Finished goods	<u>29,444</u>	<u>26,662</u>
 NOTE 8: FINANCIAL ASSETS AT FAIR VALUE THROUGH PROFIT AND LOSS		
CURRENT		
<i>Financial assets at fair value through profit and loss</i>		
Investment in managed funds at market value	<u>1,951,742</u>	<u>1,893,900</u>
 NOTE 9: OTHER ASSETS		
CURRENT		
Prepayments	57,378	23,372
Other current assets	<u>222,881</u>	<u>6,300</u>
	<u>280,259</u>	<u>29,672</u>
 NOTE 10: PROPERTY, PLANT AND EQUIPMENT		
Land and buildings		
Freehold land and buildings at cost	6,153,546	4,875,421
Accumulated depreciation	<u>(286,708)</u>	<u>(202,044)</u>
	<u>5,866,838</u>	<u>4,673,377</u>

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
NOTE 10: PROPERTY, PLANT AND EQUIPMENT (CONTINUED)		
Plant and equipment		
Motor vehicles at cost	657,462	540,434
Accumulated depreciation	<u>(363,801)</u>	<u>(298,198)</u>
	293,661	242,236
Furniture, fixtures and fittings at cost	1,000,489	845,967
Accumulated depreciation	<u>(544,678)</u>	<u>(459,000)</u>
	<u>455,811</u>	<u>386,967</u>
Total plant and equipment	<u>749,472</u>	<u>629,203</u>
Total property, plant and equipment	<u><u>6,616,310</u></u>	<u><u>5,302,580</u></u>
(a) Reconciliations		
Reconciliation of the carrying amounts of property, plant and equipment at the beginning and end of the current financial year		
<i>Land and buildings</i>		
Opening carrying amount	4,673,377	4,748,131
Additions	1,557,893	5,768
Disposals	(279,767)	-
Depreciation expense	<u>(84,665)</u>	<u>(80,522)</u>
Closing carrying amount	<u><u>5,866,838</u></u>	<u><u>4,673,377</u></u>
<i>Motor vehicles</i>		
Opening carrying amount	242,236	259,430
Additions	115,023	46,092
Disposals	(4,145)	-
Depreciation expense	<u>(59,453)</u>	<u>(63,286)</u>
Closing carrying amount	<u><u>293,661</u></u>	<u><u>242,236</u></u>
<i>Furniture, fixtures and fittings</i>		
Opening carrying amount	386,967	391,841
Additions	156,200	62,481
Disposals	(11,301)	-
Depreciation expense	<u>(76,055)</u>	<u>(67,355)</u>
Closing carrying amount	<u><u>455,811</u></u>	<u><u>386,967</u></u>

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
NOTE 11: PAYABLES		
CURRENT		
<i>Unsecured liabilities</i>		
Trade creditors	19,197	26,573
GST Clearing	98,473	96,639
Sundry creditors and accruals	<u>421,090</u>	<u>294,974</u>
	<u>538,760</u>	<u>418,186</u>
 NOTE 12: PROVISIONS		
CURRENT		
Employee benefits	(a) <u>470,470</u>	<u>490,523</u>
NON CURRENT		
Employee benefits	(a) <u>31,297</u>	<u>27,360</u>
(a) Aggregate employee benefits liability	501,767	517,883
(b) Number of employees at year end	82	68
 NOTE 13: OTHER LIABILITIES		
CURRENT		
Prepaid grants and client services	<u>36,100</u>	<u>64,263</u>
 NOTE 14: BORROWINGS		
CURRENT		
<i>Secured liabilities</i>		
Hire purchase liability	<u>23,217</u>	<u>-</u>
NON CURRENT		
<i>Secured liabilities</i>		
Hire purchase liability	<u>80,427</u>	<u>-</u>
 NOTE 15: ACCUMULATED SURPLUS		
Accumulated surplus at beginning of the financial year	10,198,732	9,446,157
Net surplus attributable to members of the entity	<u>2,451,799</u>	<u>752,575</u>
Accumulated surplus at the end of the financial year	<u>12,650,531</u>	<u>10,198,732</u>

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$

NOTE 16: CASH FLOW INFORMATION

(a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months and net of bank overdrafts.

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position is as follows:

Cash on hand	4,400	1,850
Cash at bank	110,350	1,050,254
At call deposits with financial institutions	<u>4,743,475</u>	<u>2,849,444</u>
	<u>4,858,225</u>	<u>3,901,548</u>

(b) Reconciliation of cash flow from operations with surplus

Surplus from ordinary activities	2,451,799	752,575
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Adjustments and non-cash items

Depreciation	220,172	211,163
Net (gain) / loss on disposal of property, plant and equipment	(663,803)	-
Donation of property from Helen Schutt House at fair value	(600,000)	-
Unrealised (gain)/loss on investments	(57,842)	58,180

Changes in assets and liabilities

(Increase) / decrease in receivables	(50,120)	(931)
(Increase) / decrease in other assets	(250,587)	10,997
(Increase) / decrease in inventories	(2,782)	1,399
Increase / (decrease) in payables	(7,376)	16,399
Increase / (decrease) in other liabilities	99,787	68,261
Increase / (decrease) in employee entitlements	<u>(16,116)</u>	<u>102,491</u>
	<u>(1,328,667)</u>	<u>467,959</u>
Cash flows from operating activities	<u>1,123,132</u>	<u>1,220,534</u>

(c) Credit standby arrangements with banks

Credit facility	<u>20,000</u>	<u>20,000</u>
Unused credit facility	<u>20,000</u>	<u>20,000</u>

The major facilities are summarised as follows:

Bank overdrafts

A bank overdraft facility is arranged with the National Australia Bank with general terms and conditions being set and agreed to annually.

Interest rates are fixed and subject to adjustment.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 17: FINANCIAL RISK MANAGEMENT

(a) Interest rate risk

The association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

2010				
Financial instruments	Interest bearing	Non-interest bearing	Total carrying amount	Weighted average effective interest rate
	\$	\$	\$	
<i>Financial assets</i>				
Cash	4,743,475	114,750	4,858,225	6.5 % Fixed
Debtors	-	94,822	94,822	0.0 %
Financial assets at fair value through profit and loss	<u>1,500,000</u>	<u>451,742</u>	<u>1,951,742</u>	6.8 % Fixed
	<u>6,243,475</u>	<u>661,314</u>	<u>6,904,789</u>	
<i>Financial liabilities</i>				
Creditors	-	19,197	19,197	0.0 %
Hire purchase liability	103,644	-	103,644	10.0 % Fixed
Other payables	-	519,563	519,563	0.0 %
Deferred income	<u>-</u>	<u>36,100</u>	<u>36,100</u>	0.0 %
	<u>103,644</u>	<u>574,860</u>	<u>678,504</u>	
2009				
<i>Financial assets</i>				
Cash	2,849,444	1,052,104	3,901,548	3.8 % Fixed
Debtors	-	44,702	44,702	0.0 %
Financial assets at fair value through profit and loss	<u>1,500,000</u>	<u>393,900</u>	<u>1,893,900</u>	4.6 % Fixed
	<u>4,349,444</u>	<u>1,490,706</u>	<u>5,840,150</u>	
<i>Financial liabilities</i>				
Creditors	-	26,573	26,573	0.0 %
Deferred income	-	64,263	64,263	0.0 %
Other creditors	<u>-</u>	<u>391,613</u>	<u>391,613</u>	0.0 %
	<u>-</u>	<u>482,449</u>	<u>482,449</u>	

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

NOTE 17: FINANCIAL RISK MANAGEMENT (CONTINUED)

(b) Credit risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date of recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in statement of financial position and notes to financial statements.

The association does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the association.

(c) Net fair values

The net fair value of financial assets and financial liabilities approximates their carrying amounts as disclosed in statement of financial position and notes to financial statements.

The net fair value of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments, forward exchange contracts and interest rate swaps. Financial assets where the carrying amount exceeds net fair values have not been written down as the association intends to hold these assets to maturity.

The aggregate net fair values and carrying amount of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
NOTE 18: CAPITAL AND LEASING COMMITMENTS		
(a) Hire purchase commitments		
Payable		
- not later than one year	32,505	-
- later than one year and not later than five years	<u>92,761</u>	<u>-</u>
Minimum hire purchase payments	125,266	-
Less future finance charges	<u>(21,622)</u>	<u>-</u>
Total hire purchase liability	<u>103,644</u>	<u>-</u>
Represented by:		
Current liability	23,217	-
Non-current liability	<u>80,427</u>	<u>-</u>
	<u>103,644</u>	<u>-</u>

General description of leasing arrangement

Lease of two Toyota Hiace buses for a term of 4 years each.

(b) Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements:

Payable		
- not later than one year	39,428	13,440
- later than one year and not later than five years	<u>32,198</u>	<u>8,960</u>
	<u>71,626</u>	<u>22,400</u>

General description of leasing arrangement

Lease commitment relates to property at 39 Lubrano Street, East Brighton (lease term of 5 years) and 515 Hampton Street, Hampton (lease term of 3 years).

NOTE 19: RELATED PARTY TRANSACTIONS

Committee of Management:

The names of each person holding a position on the Committee of the Association during the financial year are:

Mr R Fletcher	Ms R Whitfield
Mr A Graham	Mr G Savage
Miss B Fookes	Mr A Loschiavo
Prof P Vulcan	Mr N Peatling
Mr J May	

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$

NOTE 19: RELATED PARTY TRANSACTIONS (CONTINUED)

Other transactions with the association:

During the year no member of the Committee of Management has received or become entitled to receive any benefit by reason of a contract made by the association with a member of the Committee or with a firm or company in which a member of the Committee of Management is a member or has a substantial financial interest. No loans to members of the Committee of Management existed during the year. No member of the Committee of Management has been remunerated for their services during the year.

During the financial year the Association donated an amount of \$nil (2009: \$nil) to the Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. Foundation of which the Association is a beneficiary. The total assets of the Foundation is administered wholly by ANZ Trustees Limited, an independent third party. The total assets of the Foundation as at 30 June 2010 were \$992,149 (2009: \$953,213). As the Foundation is a separate independent entity these assets are not included in the financial statements of the Association.

NOTE 20: ASSOCIATION DETAILS

The registered office of the association is:

Brighton and Districts Helping Hand Association for Intellectually Disabled Inc.
52 Middle Crescent
Melbourne VIC 3186


**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

STATEMENT BY MEMBERS OF THE COMMITTEE

In the opinion of the committee the financial report as set out on pages 3 - 18:

1. Presents fairly the financial position of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. as at 30 June 2010 and performance for the year ended on that date in accordance with the Accounting Standards in Australia and other mandatory professional reporting requirements in Australia and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. will be able to pay its debts as and when they become due and payable.
3. As stated in note 1, complies with *International Financial Reporting Standards*.

This declaration is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

President: 
Mr R Fletcher

Member: 
Mr A Graham

Dated this 29th day of August 2010



**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR
INTELLECTUALLY DISABLED INC.**

We have audited the accompanying financial report of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc., which comprises the statement of financial position as at 30 June 2010, and the statement of comprehensive income, statement of changes in members funds and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

Committee Member's responsibility for the financial report

The committee member's of the association are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee member, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.



PITCHER PARTNERS

An independent Victorian Partnership
ABN 27 975 255 196

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR
INTELLECTUALLY DISABLED INC.**

Auditor's opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. as at 30 June 2010 and its financial performance and its cash flows for the year ended on that date in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations).


T J BENFOLD

Partner


PITCHER PARTNERS

Melbourne

Date *6 September 2010*

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

CERTIFICATE BY MEMBER OF COMMITTEE

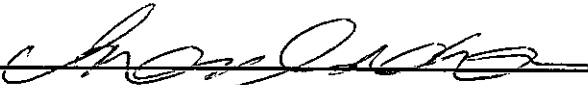
I, Mr R Fletcher, and I, Mr A Graham, certify that:

- (a) We are members of the committee of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc.
- (b) We attended the annual general meeting of the association held on 22 September 2010.
- (c) We are authorised by the attached resolution of the committee to sign this certificate.
- (d) This annual statement was submitted to the members of the association at its annual general meeting.

Dated this 25th day of August 2010



Mr R Fletcher (Committee Member)



Mr A Graham (Committee Member)



**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**DISCLAIMER
TO THE MEMBERS OF BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR
INTELLECTUALLY DISABLED INC.**

We have compiled the accompanying additional financial data presented on pages 24 - 25 in accordance with the books and records of the association, which have been subjected to auditing procedures applied in our statutory audit of the association for the year ended 30 June 2010.

Our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Brighton and Districts Helping Hand Association for Intellectually Disabled Inc.) in respect of such data, including any errors of omissions therein however caused.

The responsibility of the committee

The committee of Brighton and Districts Helping Hand Association for Intellectually Disabled Inc. are solely responsible for the additional financial data and have determined that it is appropriate to meet their needs.

Our responsibility

Our procedures use accounting expertise to collect, classify and summarise the financial information provided to us, to compile the additional financial data in accordance with APES 315 *Compilation of Financial Information*. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.


T J BENFOLD

Partner

6 September 2010


PITCHER PARTNERS

Melbourne

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**ADDITIONAL INFORMATION
FOR THE YEAR ENDED 30 JUNE 2010**

**PRIVATE INFORMATION FOR THE MEMBERS OF THE COMMITTEE
ON THE 2010 FINANCIAL STATEMENTS**

	2010	2009
	\$	\$
Income		
Health and Community Service grants	5,158,645	4,209,395
Client fees	811,569	698,593
Martin and Hampton Street sales	138,852	223,804
Bayley Industries contracts	53,097	57,729
Miscellaneous grants	6,179	5,517
Other fees	89,096	-
Other interest income	339,663	237,979
Donations	280,790	294,974
Profit on sale of non current assets	663,803	-
Unrealised profit on investment	57,842	(58,180)
Special bequests and contributions	1,208,481	669,750
Other revenue	<u>71,073</u>	<u>75,136</u>
Total income	<u>8,879,090</u>	<u>6,414,697</u>
Less expenses		
Advertising	30,708	20,675
Audit fees	18,948	14,965
Bank charges	6,398	4,328
Business undertaking costs	98,595	123,757
Cleaning	42,672	9,068
Client program costs	90,755	15,174
Client physiotherapy expenses	63,878	58,934
Consultancy fees	73,735	25,131
Contract expenses	8,681	17,744
Depreciation	220,172	211,163
Donations	570	34,615
Electricity	34,948	21,837
Employees' amenities	27,337	53,826
Equipment < \$300	40,920	-
General expenses	15,651	4,177
Groceries	141,815	104,886
Hire purchase charges	9,190	-
Insurance	119,544	134,785
Legal costs	-	1,082
Long service leave	9,509	148,901
Motor vehicle expenses	109,675	91,068
Postage	7,077	6,183

This statement should be read in conjunction with the attached disclaimer.

**BRIGHTON AND DISTRICTS HELPING HAND ASSOCIATION FOR INTELLECTUALLY
DISABLED INC.**

**ADDITIONAL INFORMATION
FOR THE YEAR ENDED 30 JUNE 2010**

**PRIVATE INFORMATION FOR THE MEMBERS OF THE COMMITTEE
ON THE 2010 FINANCIAL STATEMENTS**

	2010	2009
	\$	\$
Printing and stationery	38,509	38,324
Rates and taxes	32,264	23,342
Recreation program	5,639	10,589
Rent	54,926	47,541
Repairs and maintenance	113,032	123,952
Salaries and wages	4,417,039	3,826,725
Security costs	7,611	6,009
Staff training and welfare	40,391	32,732
Subscriptions	5,716	10,251
Sundry expenses	42,374	36,466
Superannuation	428,176	336,669
Swimming and outings	20,632	34,766
Telephone	48,911	30,998
Travelling expenses	<u>1,293</u>	<u>1,459</u>
Total expenses	<u>6,427,291</u>	<u>5,662,122</u>
Operating surplus from continuing activities	<u>2,451,799</u>	<u>752,575</u>

This statement should be read in conjunction with the attached disclaimer.



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